

Privacy and Personal Data Processing Policy

This privacy and personal data processing policy regulates processing and use of personal and other data of the *IZIPAQ LLP* website (hereinafter referred to as the Company). The current version of this Privacy Policy is constantly available for review and posted on the Internet at <https://izipaq.kz/>

By transferring personal and other data to the Company through the Website, the User confirms his consent to the use of the specified data on the terms set forth in this Privacy Policy.

If the User does not agree with the terms of this Privacy Policy, he is obliged to stop using the Website.

Upon starting using the Website the User expresses unconditional acceptance of this Privacy Policy.

1. DEFINITIONS

1.1. Website – a website located on the Internet at <https://izipaq.kz/>

All exclusive rights to the Website and its individual elements (including software, design) belong to the Company in full. The transfer of exclusive rights to the User is not the subject of this Privacy Policy.

1.2. User – a person using the Website.

1.3. Legislation – the current legislation of the Republic of Kazakhstan.

1.4. Personal data – personal data of the User, which the User provides by themselves during the registration or in the process of using the Website.

1.5. Data – other data about the User (not included in the concept of Personal data).

1.6. Registration – filling in the Registration form on the Website by the User, with specifying the necessary information and sending scanned documents.

1.7. Service(s) – services provided by the Company on the basis of the agreement.

2. COLLECTION AND PROCESSING OF PERSONAL DATA

2.1. The Company collects and stores only those Personal Data that are necessary for the provision of the Services by the Company and interaction with the User.

2.2. Personal data may be used for the following purposes:

2.2.1 provision of Services to the User;

2.2.2 identification of the User;

2.2.3 interaction with the User;

2.2.4 sending advertising materials, information and requests to the User;

2.2.5 carrying out statistical and other studies.

2.3. The company also processes the following data:

2.3.1 last name, first name and patronymic;

2.3.2 e-mail address;

2.3.3 telephone number;

2.3.4 information about the place of employment of the User.

2.4. The User is prohibited from indicating personal data of third parties on the Website (with the exception of the cases, when the User represents the interests of these persons and has documentary evidence of third parties for performing such actions).

3. PROCEDURE FOR PROCESSING PERSONAL AND OTHER DATA

3.1. The Company undertakes to use Personal Data in accordance with the Law "On Personal Data" of the Republic of Kazakhstan and the Company's internal documents.

3.2. With regard to Personal Data and other User Data, their confidentiality is maintained, except when the specified data are publicly available.

3.3. The Company has the right to keep an archival copy of Personal Data.

3.4. The Company has the right to communicate Personal Data and User Data without the consent of the User to the following persons:

3.4.1 to state bodies, including bodies of inquiry and investigation, and local governments upon their reasoned request;

3.4.2 in other cases expressly provided for by the current legislation of the Republic of Kazakhstan.

3.5. The Company has the right to communicate Personal Data and User Data to third parties, not specified in clause 3.4. of this Privacy Policy, in the following cases:

3.5.1 the User has expressed his consent to such actions;

3.5.2 the Data transfer is necessary as part of using the Website by the User or in the process of rendering Services to the User.

4. PERSONAL DATA PROTECTION

4.1. The Company provides appropriate protection of Personal and other data in accordance with the Law and implements the necessary and sufficient organizational and technical measures to protect Personal Data.

4.2. The applied protection measures, among other things, allow protecting Personal Data from unauthorized or accidental access, destruction, modification, blocking, copying, distribution, as well as from other illegal actions of third parties.

5. OTHER PROVISIONS

5.1. This Privacy Policy and the relationship between the User and the Company arising in connection with the Privacy Policy shall be subject to the legislation of the Republic of Kazakhstan.

5.2. All possible disputes arising from this Agreement shall be resolved in accordance with the current legislation at the place of registration of the Company.

5.3. If, for one reason or another, one or more provisions of the Privacy Policy are found to be invalid or unenforceable, this does not affect the validity or applicability of the remaining provisions of the Privacy Policy.

5.4. The Company has the right to change the Privacy Policy (in whole or in part) unilaterally without prior agreement with the User at any time. All changes come into force from the moment they are posted on the Website.

5.5. The User undertakes to independently monitor changes to the Privacy Policy by reviewing the current version.

5.6. All suggestions or questions regarding this Privacy Policy should be reported via e-mail and phone numbers provided on the Website in the "Contacts" section.